

**Rutherford Aerodrome / Royal Newcastle Aero Club**

**Complaints Register**

No.	Date	Name	Complaint*	Action Required	Comment
	Time	Address			
	Phone No.				
	Responsible Person				
No.	Date	Name	Complaint*	Action Required	Comment
	Time	Address			
	Phone No.				
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	Phone No.				
	Responsible Person				

\* Details to be provided should include but not be limited to: What activity is occurring? When is the activity occurring? Who is carrying out the activity? What are the impacts being experienced? What other supporting information can be provided? (eg. aircraft number, name of person etc)